SFCT
Stratherrick & Foyers Community Trust

Minutes of the meeting of Stratherrick and Foyers Community Trust held at The Wildside Centre, Whitebridge and via MS Teams.

<u>Wednesday 1 October 2025 at 7pm</u>

Present	Peter Faye (PF); Maire Brown (MB); Lewis Fraser (LF); Michael White (MW); Chris Gehrke (CG); Ken Sinclair (KS).
Apologies	Stewart MacPherson (SM); Mark Sutherland (MS); Susan Greer (SG); Craig Lightbody (CL); Jewels Lang (JL) - SFCT CEO.
Non-attendance	
Chair	Peter Faye (PF)
In attendance	Kirsteen Campbell (KC) - SFCT Administration and HR Officer
Minutes	Kirsteen Campbell (KC)
Declarations of interest	None

INTRODUCTION

PF welcomed the Board and Staff member to the meeting which commenced at 19:10

MINUTES

I) MW raised questions at the September Board meeting about a recent valuation of Errogie Church that identified some alleged defects including safety concerns with the mezzanine and missing roof slates. These are to be investigated. MW suggested that these should have been included in the September minutes and KC to update the draft September minutes to reflect this.

   This discussion led to matters arising in relation to Errogie Church, and the Board members present suggested that the company who wins the tender bid should also be asked to look at the structural integrity of the mezzanine floor before any works commence.

II) LF noted that 'September' should be removed from "September cashflow" in the previous minutes. KC to update the draft September Minutes to reflect this change.

PF **PROPOSED** and MB **SECONDED** the Minutes from the Board meeting held on 3 September 2025 and these were **AGREED** by all Board members present as a correct record and were **APPROVED** by the Chair.

KS entered the meeting at 19:39

ACTIONS

PF went through the SFCT Action List and all items from previous minutes that remain open were discussed and updates provided. The following actions were marked as completed and are now closed:

Action: JL/PF to action improving the floodlights at Wildside.
Action: JL to obtain quotations for the works outlined in the plan for Errogie Church.
Action: JL to contact CM in relation to SFCT engaging in a Quality Management System and to share MWs QMS document with her.
Action: KC to update all grant guidelines and application forms on the SFCT website.

The Board discussed the ongoing issue of items being stored within the Corkscrew compound at Inverfarigaig without permission from SFCT.

All Board members present **AGREED** that a letter should be drafted and sent to residents within the Inverfarigaig post-code area giving 30 days' notice to remove any items currently stored within the compound. Items are subsequently prohibited from being stored on any other areas of Inverfarigaig Resident's Group (IRG) Land.

Action: JL to draft letter to all residents within the Inverfarigaig post-code area giving 30 days' notice to remove items from the Corkscrew compound.

MW questioned why the following action had been marked as closed: *JL to liaise with the Knockie Fund to prepare a social media publication*. KC to seek clarification from JL and will revert to MW.

FINANCE REPORT

I) LF went through the July and August cashflow, and these were **APPROVED** by all Board members present.

II) The Board members present **APPROVED** the Final Accounts, and these will be made available to members prior to the AGM.

GRANTS

I) The following Student Grants of £500.00 to cover course costs were **APPROVED** by all Board members present:

Annalise Beith
Dylan Allan
Evelyn Jones
Charlotte Page
Summer Alexander
Olivia Grant
Pippa Ferguson

II) The following Constituted Group for Community Benefit Grants were **APPROVED** by all Board members present:

Farr Primary School and Nursery Parent Council - £1950.00 to purchase resources and carry out multiple extra-curricular and curriculum supporting activities for the six children resident in the Stratherrick and Foyers Community Council area who attend the school and nursery.

Stratherrick Public Hall - £18,402.00 to fund the annual running and maintenance costs of the Hall, and to provide a contingency fund to cover any unforeseen emergency repairs or other issues that may arise during the year which may require immediate expenditure. This will allow us to be able to offer the Hall free of charge for any community use.

III) The following Driving/Motorcycle Lessons Grants of £300.00 were **APPROVED** by all Board members present:

Carly MacIver
Molly Fraser

Action: KC to send grant award letters to all recipients.

ESTATE MANAGEMENT

The Board members present discussed the requirement for repairs to the emergency exits at the Wildside Centre and **AGREED** that these should be investigated by a joiner to ensure their efficacy. Similarly, the leak identified in the roof of the building should be inspected and repaired.

CG noted that the Corkscrew Compound is not listed in the current Estate Management section of the CEO's report and should be added.

Action: Facilities Officer to contact a joiner to undertake any necessary repairs to the emergency exits at the Wildside Centre if required.
Action: Facilities Officer to contact a roofing contractor to attend to the leak in the roof at the Wildside Centre.
Action: JL to add the Corkscrew Compound to the CEO report.

CG highlighted the improvements made at Inverfarigaig Forest School and the Board members present wished to thank Mandy Lang, Facilities Officer, for all her hard work.

COMMUNITY MINIBUS

The Board members present discussed the usage of the Community Minibus to date and **AGREED** to review this once a survey has been completed by the community.

COMMUNITY LIAISON DIRECTOR (CLD)

PF updated the the Board members present that JL is to schedule a meeting with Alice Duthuille from Development Trust Association Scotland (DTAS), Mark Hindley (MH), Chair – Stratherrick and Foyers Community Council Chair (SFCC), Helen Grainer (HG) Vice Chair – SFCC, and PF to discuss the role. The idea of an Associate Councillor had been suggested and further discussions around this are to follow.

CEO ROLE

The Board members present noted that it is coming up to one year since the appointment of JL and **AGREED** that a Performance Review and Appraisal will be set for 6 January 2026. CG to propose a methodology and PF to carry out the Review and Appraisal. A Schedule of Delegation should be considered and drafted.

AOCB

The Board discussed a proposal prepared by Sharon Ferguson (SF) Fundraising and Development Officer, regarding a grant for solar panels at the Wildside Centre. The Board members present **AGREED** in principle, however, further information on the technical and financial elements of the proposal have been requested prior to full approval, and MW will meet with SF to discuss this.

Action: MW to meet with SF regarding the proposed solar panel grant application for the Wildside Centre.

FOYERS BAY

MB noted that the project is progressing well, and it is hoped all plans outlined will be completed by the end of the year.

DATE OF NEXT MEETING

SFCT Strategy Group Meeting – Wednesday 22 October 2025
SFCT Board Meeting – Wednesday 5 November 2025
SFCT AGM – Wednesday 26 November 2025

Meeting ended at 21:36